

**POLSON RURAL FIRE DISTRICT  
 BOARD MEETING MINUTES**

**Fairgrounds Fire Station No. 1**

**July 15, 2020**

**6:00 p.m.**

Notice: All meetings for the Polson Rural Fire District Board of Trustees are recorded.

**Board trustees present:** Fred Nelson, Dick Wunderlich, John Doty, R. Jack Clapp, Ron Roberts.

**Board trustee absent:** None

**Staff:** Fire Chief Gordon R. Gieser, Secretary/Treasurer Bonnie M. Manicke.

**Guests/Visitors:** Chair Volunteer Membership Jeff Veach, Matt Dougherty, James McKee.

**Call to Order** – {00:01} Chair Nelson called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited. Attendance was entered into the minutes.

**Minutes June 10, 2020** {00:43} – **Trustee Clapp motion to approve June 10, 2020 minutes. Trustee Roberts second.** Public comment: None. **Motion passed unanimously by voice vote.**

**Communications** {01:12} – None.

**Claims** {01:17} – Trustee Doty questioned the Heiman Fire Equipment invoice for a pro bar. Chief Gieser replied a halligan bar was lost off Unit #313. The quality upgrade halligan bar was placed on Unit #318. **Trustee Wunderlich motion to pay bills. Trustee Roberts second.** Public comment: None. **Motion passed by voice vote. Trustee Clapp abstained lease agreement and clothing allowance payment in claims.**

**TREASURY REPORT FOR MONTH ENDING JUNE 30, 2020** {03:14} – Lake County Treasurer reports posted and balanced June 30, 2020 close of business. Operating fund balance includes June expenditures approved July 15, 2020.

FUND # 7245 Operating Fund . . . . .	\$ 100,130.90
FUND # 7244 Voted Levy (5 mills with sunset) . . . . .	\$ 64,510.88
FUND # 7246 Capital Improvement Fund . . . . .	\$ 39,843.25
FUND # 7243 Voted Levy Operating Fund .(transition fund) . . . . .	\$ 18.34

Check numbers 7472 - 7519, both inclusive

Represents June, 2020 claims	\$ 10,854.75
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Approved July 15, 2020

Public Safety:

Fire Chief payroll June 5, 19, 2020 (gross)	\$3,384.62
Employer expense match SS & Medicare	\$ 258.92
Quick books processing fee	\$ 3.50

Lake County Trial Balance 6-30-20

Fund #7244 2019 Real property taxes outstanding	\$ 879.06
Fund #7245 2019 Real property taxes outstanding	\$ 1,786.25

## FYI Budget process meeting dates and time

Wednesday, July 22 6:00 p.m. Big Arm Fire Station #2 BUDGET COMMITTEE MEETING

Wednesday, July 29 6:00 p.m. Fairground Fire Station #1 PRELIM BUDGET PUBLIC HEARING

Wednesday, August 12 6:00 p.m. Fairground Fire Station #1 FINAL BUDGET PUBLIC HEARING

Public hearing legal notice was submitted to Leader/Advertiser. Bonnie requested the Leader recognize Polson Rural Fire as a government entity with pricing for the legal notice. The past two years the quote for legal notice publications was in excess of \$50. The current cost for two publications of preliminary and final budget are \$13.46. Additionally Lake County accepted the legal notice bid with Leader/Advertiser.

## Propane pre-buy contract info for August meeting

Energy Partners pre-pay propane contract October 1, 2020 to March 31, 2021

\$1.39 - gallon 200 gallons minimum purchase \$278

Signed contract due Sept 4, 2020

Last year contract used zero gallons

Credit balance in account \$254.34

Amount due to add to pre-buy \$24.66 which includes \$1.00 annual tank rent.

## Capital project Wt-311 upgrade in progress

Due to Heiman \$59,953.00

Due to G3 Fire \$23,945.00

Total due on delivery \$83,868.00

Chair Nelson commented during his many years on the board the June 30<sup>th</sup> cash balances and budget are in good shape. Questions from the board. Chair Nelson thanked Bonnie for the report. **Trustee Wunderlich motion to accept treasury report. Trustee Roberts second.** Public comment: None. **Motion passed unanimously by voice vote.**

## **CHIEF'S REPORT (09:40)** – Chief Gieser reported June, 2020 activity.

### Response

1). Vehicle accident 42645 Irvine Flats Road; 2). Ambulance assist 34649 Rocky Point Road; 3). Vehicle rollover Buffalo Bridge Road and Irvine Flats Road; 4). Vehicle accident 37000 Haack Road; 5). Vehicle vs deer Highway 93 and Whitetail Drive; 6). Ambulance assist 46150 Meadowlark Lane; 7). Fire alarm 37228 Turtle Lake Road; 8). Vehicle vs deer Highway 35 and Hellroaring Road; 9). Smoke sighting Irvine Flats Road; 10). Fire alarm 30997 Stone Quarry Drive; 11). Structure fire 42543 Park Circle Drive; 12). Vehicle vs deer mm70 Highway 93; 13). Tree fire South Rim Drive; 14). Smoke sighting Highway 93 & Rocky Point Road; 15). Vehicle accident mm74 Highway 93; 16). Unattended campfire 37490 Turtle Lake Loop; 17). Vehicle vs deer mm 66 Highway 93; 18). Medical asst for cpr in progress 39541 Marigold Lane; 19). Vehicle off the road on pump Canal Road.

### Administration

#### Wildland Fire training

Saw training – Thanks to Jeff Veach for the opportunity to fall some live trees. It was an excellent training session at Jeff's property.

Wildland urban interface risk assessment form for Patterson Villa lot 7

Screen Polaris UTV and tank for district use

## Repair and Maintenance

WT- 310 install electric tank to pump valve, replace batteries and check charge system, mount front spot light system, replace rear differential vent

Station 1 clean and mow area

Station 4 mow area

Mount donated snow plow and hydraulic system on Kubota tractor. Thanks to Fred Nelson.

E-314 replace frozen pump discharge gauge

The district received a \$4,000 DNRC grant for radios with a 10% district match.

Chief Gieser backed into a sheriff's vehicle this morning. The incident has been reported to the insurance company with the appropriate forms completed. Gordon apologized to the board for misuse of district equipment.

Trustee Doty questioned if the Mission Valley Power electrical rate schedule was reviewed regarding electrical usage at Station Number 4. Chief Gieser replied MVP continues to apply the current rate schedule. Gordon plans to install ceiling fans to improve the heating issue. **Wunderlich motion to accept chief's report. Trustee Roberts second.** Public comment: None. **Motion passed unanimously by voice vote.** Chair Nelson thanked Chief Gieser for the report.

**MEMBERSHIP REPORT {19:16}** – Jeff Veach, Chair Volunteer Membership reported the membership presented Vince Rubino an award for his seven years of service with appreciation from the membership, board and community. Cole Bick terminated with Polson Rural Fire and is enrolled in the resident program with Missoula Rural Fire. Membership has plans for signage to identify Station Number 4 at 36300 Caffrey Road. Training included water movement with an additional session scheduled. The membership thanks the community for the generous donations the past two years. The membership purchased a new combi tool and accessories for Station 2 in Big Arm at an estimated cost of \$13,000. The tool is a huge asset to the community. The batteries and components will be compatible with the combi tool at Station 1. A battery power supply is generally 35 to 45 minutes, which is sufficient for extrication. Jeff presented the board with a \$10,000 check for Wt-311 upgrade. Chair Nelson speaking for all the board members appreciates the contributions to upgrade Wt-#310 and Wt-#311. Chief Gieser is in the process of screening a third unit for an upgrade in progress. Unit #319 and Unit #337 will be retired. Chair Nelson thanked Jeff for the report.

**BUDGET COMMITTEE MEETING {25:40}** – The budget committee will meet July 22, 6:00 p.m. at Station number 2, Big Arm.

**OLD BUSINESS: {25:53}** - Chair Nelson asked for additional old business: None presented.

**NEW BUSINESS: {26:01}** - James McKee a Jette Lake resident advised the homeowners association expressed an interest in locating a fire station in the area between Big Arm and Jette Lake. The association discussed a land donation on the frontage road. Mr. McKee suggested the board and homeowners association schedule a meeting. Chair Nelson responded Rocky Point and White Swan coverage along with Jette should be analyzed. Lake County is analyzing station placement to facilitate coverage in the area. The board appreciates the opportunity to meet with the homeowners association.

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**OFFICER CORE** {28:50} - Chief Gieser presented a notification for the board. The officer core is being reviewed. A lieutenant will be promoted to captain. Then the captain will make recommendations for his replacement. The position changes will establish a north district captain and a south district captain.

**PUBLIC INPUT ON NON-AGENDA ITEMS** – None.

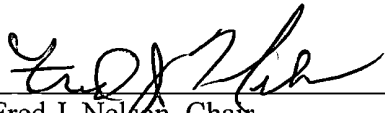
**July 29, 2020 6:00 p.m. FY 2020 – 2021 PRELIM BUDGET PUBLIC HEARING**

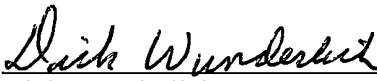
**August 12 6:00 p.m. Public Hearing FY 2020-2021 Final Budget  
and regular monthly meeting  
Station No. 1 Fairgrounds Station**

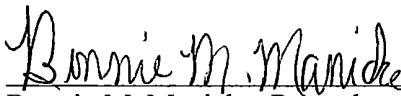
Chair Nelson thanked everyone for attending.

**ADJOURN** {29:56} - **Trustee Roberts motion to adjourn. Trustee Doty second. Motion passed unanimously by voice vote.**

**ADJOURN 6:30 P.M.**

  
Fred J. Nelson, Chair

  
Dick Wunderlich Secretary-Treasurer

  
Bonnie M. Manicke, Recorder

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AGENDA

Polson Rural Fire District Trustees Monthly Meeting  
WEDNESDAY JULY 15, 2020 6:00 p.m.  
Station No. 1 Fairgrounds Station  
25-B Regatta Rd.  
Polson, MT 59860  
Station 1 Phone 406 883 4244  
Website: lakemt.gov/prfd

TRUSTEES MEETING INCLUDES:

COMMENT BY RAISING YOUR HAND

REVIEW MINUTES JUNE 10, 2020  
COMMUNICATIONS  
REVIEW & APPROVE CLAIMS  
TREASURER'S REPORT  
CHIEF'S REPORT  
MEMBERSHIP REPORT

BONNIE  
CHIEF GIESER & BONNIE  
BONNIE  
CHIEF GIESER  
CHAIR JEFF VEACH

ANNOUNCEMENT    BUDGET COMMITTEE MEETING JULY 22 6 PM  
STATION 2 BIG ARM

OLD BUSINESS

COMMENT BY RAISING YOUR HAND

NEW BUSINESS

COMMENT BY RAISING YOUR HAND

PUBLIC INPUT ON NON AGENDA ITEMS

ADJOURN

ALL RESIDENTS OF THE POLSON RURAL FIRE DISTRICT ARE ENCOURAGED TO  
ATTEND AND PROVIDE HELPFUL COMMENTS.

ALL ITEMS TO BE ON THE AGENDA MUST BE SUBMITTED 10 DAYS IN ADVANCE.

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POLSON RURAL FIRE BOARD OPERATING FUND #7245  
June 2020 claims approved 07/15/2020 RFB Mtg

Date	Num	Description	Memo	Category	Amount
7/13/2020	7472	City Of Polson	Utility Billing Acct 7304 FairgrndsStnFillSpout	316 WaterFillSpout FairgrndsStn.	-61.34
7/15/2020	7473	S Beacon Tire Center, Inc.	Inv#84642 1- Goodyear tire	211 Vehicle Repair & Maint Sup	-173.61
			Inv#84642 mount & balance	211 Vehicle Repair & Maint Sup	-17.00
7/15/2020	7474	Century Link	Acct#411978591 883-4244	317 Phone (Landline)FairgrndsStn	-62.82
			Fairgrounds Stn #1 landline	317 Phone (Landline)FairgrndsStn	
7/15/2020	7475	R. Jack And Jane E. Clapp	LeaseAgreementHouseFireApparatus 7/01/2019 to 6/30/2020	503 LeaseAgmt IrvineFlatsStn #3 503 LeaseAgmt IrvineFlatsStn #3	-3500.00
7/15/2020	7476	Jack Clapp	Clothing Allowance 1/01/20 to 6/30/20	504 FireFghtr Stipend	-95.80
7/15/2020	7477	Drew Hoel	Clothing Allowance 1/01/20 to 6/30/20	504 FireFghtr Stipend	-95.80
7/15/2020	7478	Will Woodger	Clothing Allowance 1/01/20 to 6/30/20	504 FireFghtr Stipend	-95.80
7/15/2020	7479	Martin Sago	Clothing Allowance 1/01/20 to 6/30/20	504 FireFghtr Stipend	-95.80
7/15/2020	7480	Reggie Heiser	Clothing Allowance 1/01/20 to 6/30/20	504 FireFghtr Stipend	-95.80
7/15/2020	7481	Gregg Perkins	Clothing Allowance 1/01/20 to 6/30/20	504 FireFghtr Stipend	-95.80
7/15/2020	7482	Derrick Gerke	Clothing Allowance 1/01/20 to 6/30/20	504 FireFghtr Stipend	-95.80
7/15/2020	7483	James McKee	Clothing Allowance 1/01/20 to 6/30/20	504 FireFghtr Stipend	-95.80
7/15/2020	7484	Verner Rose	Clothing Allowance 1/01/20 to 6/30/20	504 FireFghtr Stipend	-95.80
7/15/2020	7485	Mike Cullen	Clothing Allowance 1/01/20 to 6/30/20	504 FireFghtr Stipend	-95.80
7/15/2020	7486	Chris Moldenhauer	Clothing Allowance 1/01/20 to 6/30/20	504 FireFghtr Stipend	-95.80
7/15/2020	7487	Kyle Yankey	Clothing Allowance 1/01/20 to 6/30/20	504 FireFghtr Stipend	-95.80
7/15/2020	7488	Will Silverman	Clothing Allowance 1/01/20 to 6/30/20	504 FireFghtr Stipend	-95.80
7/15/2020	7489	Brendon Schoening	Clothing Allowance 1/01/20 to 6/30/20	504 FireFghtr Stipend	-95.80
7/15/2020	7490	Chris McGuinness	Clothing Allowance 1/01/20 to 6/30/20	504 FireFghtr Stipend	-95.80
7/15/2020	7491	Jakub Quintana	Clothing Allowance 1/01/20 to 6/30/20	504 FireFghtr Stipend	-95.80
7/15/2020	7492	Cole Bick	Clothing Allowance 1/01/20 to 6/30/20	504 FireFghtr Stipend	-95.80
7/15/2020	7493	Brad BigSam	Clothing Allowance 1/01/20 to 6/30/20	504 FireFghtr Stipend	-95.80
7/15/2020	7494	Jeff Veach	Clothing Allowance 1/01/20 to 6/30/20	504 FireFghtr Stipend	-95.80
7/15/2020	7495	Larry Newell	Clothing Allowance 1/01/20 to 6/30/20	504 FireFghtr Stipend	-95.80
7/15/2020	7496	Matt Dougherty	Clothing Allowance 1/01/20 to 6/30/20	504 FireFghtr Stipend	-95.80
7/15/2020	7497	George Gill	Clothing Allowance 1/01/20 to 6/30/20	504 FireFghtr Stipend	-95.80

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Date	Num	Description	Memo	Category	Amount
7/15/2020	7498	Jane Clapp	Clothing Allowance 1/01/20 to 6/30/20	504 FireFghtr Stipend	-95.80
7/15/2020	7499	Calvin Swope	Clothing Allowance 1/01/20 to 6/30/20	504 FireFghtr Stipend	-95.80
7/15/2020	7500	Carol Swope	Clothing Allowance 1/01/20 to 6/30/20	504 FireFghtr Stipend	-95.80
7/15/2020	7501	Ronnie Swope	Clothing Allowance 1/01/20 to 6/30/20	504 FireFghtr Stipend	-95.80
7/15/2020	7502	Grant Clapp	Clothing Allowance 1/01/20 to 6/30/20	504 FireFghtr Stipend	-95.80
7/15/2020	7503	S Davis & Brown CPAs PC	Inv#6369 6/03/20 cal elctn pyrl tax dep run pyrl w/reports	345 Payroll Accounting Fire Chief	-26.40
			Inv#6369 6/17/20 run pyrl w/reports	345 Payroll Accounting Fire Chief	-16.50
7/15/2020	7504	S First Bank Card	6/11/20 SupplyCache 3-saw bar covers	201 Operating Supplies	-204.80
			6/17/20 WBC round files, file handles	201 Operating Supplies	-37.87
			6/17/20 WBC guard bar chain oil wedges fuel	201 Operating Supplies	-144.44
			6/25/20 Amazon spare for chain saw	201 Operating Supplies	-148.98
			6/25/20 Amazon hydro valve for snowplow	201 Operating Supplies	-109.00
7/15/2020	7505	S Gordon Gieser	Costco Stn. 1 paper towels	201 Operating Supplies	-16.99
			Safeway cleaning products	201 Operating Supplies	-18.47
7/15/2020	7506	S Heiman Fire Equipment	Inv#0889830-IN 30" pro-bar	201 Operating Supplies	-234.95
			Inv#0889830-IN shipping	201 Operating Supplies	-26.55
7/15/2020	7507	IState Truck Center	Acct#195764 WT-310 breather assy	211 Vehicle Repair & Maint Sup	-9.73
7/15/2020	7508	John Deere	Acct#11113-40551 3-16" bar scabbard	201 Operating Supplies	-20.85
7/15/2020	7509	L.N. Curtis & Sons	Customer#4929 Inv#394693 2-pr ext gloves	204 Turnouts Structure&Wildland	-107.00
7/15/2020	7510	Lorinda Freeman	June 2020 Fairgrounds Stn. weekly cleaning	321 Cleaning Svc - Fairgrounds Stn.	-125.00
7/15/2020	7511	Bonnie M. Manicke	Clerk salary Semi-annl 1/01/20 to 6/30/20	510 Clerk's Salary-Semi-Annual	-1125.00
7/15/2020	7512	S Mission Valley Power	Location #2806820000	302 Electricity - Big Arm Station	-84.09
			Location #2876820001;2876820002 {1-security light}	302 Electricity - Big Arm Station	-10.05
			Location #2400744000	315 Electricity - Fairgrounds Stn	-193.46
			Location #1401370000	322 Electricity - Stn #4 36300 CaffreyRd	-106.66
7/15/2020	7513	S Mission Valley Security, Inc.	Inv#20895 monitor alarm sys 3 mo @ \$19.00	305 Security Maint - Big Arm Station	-57.00
			Inv #20895 monitor alarm sys 3 mo @ \$19.00	318 Security Maint - Fairgrounds Station	-57.00
			Inv#20895 monitor alarm sys 3 mo @ \$19.00	325 Security Maint - Station #4	-57.00
			Inv #20895 Cellular Comm. fee 3 mo @\$10.95	305 Security Maint - Big Arm Station	-32.85
			Inv #20895 Cellular Comm. fee 3 mo @\$10.95	325 Security Maint - Station #4	-32.85
7/15/2020	7514	Montana Ace Polson	Acct#88542963 cleaning sup	201 Operating Supplies	-17.99
7/15/2020	7515	S North Ridge Fire Equip	Inv#5162 NPSH field detachable fitting	211 Vehicle Repair & Maint Sup	-48.95
			Inv#5163 liq filled white face gauge	211 Vehicle Repair & Maint Sup	-55.95
7/15/2020	7516	S Polson Auto Parts, Inc.	Inv#591173 Stn#1 3-spark plugs	201 Operating Supplies	-7.92
			Inv#591226 Wt-310 4 batteries less core	211 Vehicle Repair & Maint Supplies	-805.08
			Inv#591277 Wt-310 4-terminal packs	211 Vehicle Repair & Maint Supplies	-5.96
			Inv#593331 shop grinding wheel	201 Operating Supplies	-9.99
7/15/2020	7517	Republic Services	Acct #3-0889-0014329 Inv#0889-002632039	319 Disposal Svc - Fairgrnds Stn.	-66.10
7/15/2020	7518	Sole Stone	Inv#11315 Medical supplies + shipping	201 Operating Supplies	-71.28
7/15/2020	7519	S WEX Bank	Truck #318	210 Gas, Diesel,Oil	-14.82
			Truck #323	210 Gas, Diesel,Oil	-8.87
			Truck #300	210 Gas, Diesel,Oil	-147.94
			Truck #316	210 Gas, Diesel,Oil	-27.48
			Truck #313	210 Gas, Diesel,Oil	-14.11
			Truck #314	210 Gas, Diesel,Oil	-10.86
			Truck #301	210 Gas, Diesel,Oil	-136.59
7/13/2020 - 7/15/2020				June 2020 TOTAL CLAIMS	-10854.75